

### **K12 English/Subject Teacher (MaxIvy)**

Launched in 2016, MaxIvy program was designed to continually motivate and guide Chinese children (3-12) to achieve self-exploration and self-development through the second language study. Program includes English Immersion Programs, Enrichment Programs and Parent Education Programs. The mission of MaxIvy is to prepare children to become global citizens through delivering high-quality learning and enrichment opportunities. Teachers will work closely with the management of MaxIvy to continually add new content and ideas into this program. Preferred candidates are those who have relevant teaching experience in K12 institutes or majored in Education, Early Childhood Education or related majors.

#### **Course contains:**

Age (3-6): Active Speaker; Immersed Reader; Science Explorer; Imaginative Artist; Musical Genius; Inventive Chef

Age (7-12): World Observer; Life Communicator; Social Participant; Problem Solver; World Explorer; Creative Thinker

#### **About the company:**

Established in 1996, GreatChina International Education (GIE, aka GreatChina) is an AIRC certified, ICEF recognized international education institution registered in the U.S. and duly licensed by the Ministry of Education and the Ministry of Public Security in China. We provide comprehensive services in study abroad and test preparation, international education, cultural and educational exchange, career planning, and investment immigration to Chinese students and families.

Please visit here to know more about us: <http://english.usaedu.net/>

Program website (Chinese Version): <http://www.maxivy.cn/index>

#### **Job description:**

Position Title: English/Subject Teacher

Location: Gaoxin District, Chengdu

Position Status: Full Time

Start Date: August 2018

Work days and work time: 5 days per week, 2 days off (no more than 20 hours of teaching and no more than 20 hours of office time per week)

#### **Job responsibilities:**

- Plan a safe, healthy English learning environment rich with experiences to advance a child's language, cognitive and social development.
- Teaching subjects may include Art Activities; Drama Activities; Reading and

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Literacy; Math; Music and Movement; Science Activities; Fitness Activities etc

- Prepare lesson plans and teaching materials before class
- Attend weekly group meetings and staff meetings
- Conduct peer observations to exchange and promote effective teaching techniques
- Participate in various marketing activities and events, such as public lectures, education fairs and conferences, etc
- Curriculum development, including English immersion program and enrichment program

Qualifications:

Minimum education: Bachelor's degree

Prior experience or knowledge of K12 English second language teaching

Strong sense of mission, professionalism, and responsibility

Highly developed organizing abilities, with keen attention to detail

Able to organize and manage multiple projects simultaneously in a fast-paced environment and meet deadlines

Excellent communication, writing, and editing skills

Compensation package (for a 12-month contract; compensation for different contract lengths will be adjusted accordingly):

Before-taxes monthly salary (2000-3000USD/month, based on background and experience), monthly housing allowance, flight allowance, contract completion bonus, work visa sponsorship and reimbursement, paid Chinese national holidays and sick leave, Chinese language lessons, bilingual assistant, and complimentary airport pick-up service etc.

If you are interested in pursuing, please send your resume to [hr@truechina.org](mailto:hr@truechina.org)