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## EXPATRIATE TEACHERS RECRUITMENT FOR Griffin International ACADEMY

### Background

Griffin International Academy: GreatChina's first residential k-12 school located in Longquan District, Chengdu will open its doors in Sept 2018. With the investment of 200 million RMB, Griffin plans to take in 800 students (300 for Grade 1~6, 100 for Grade 7~8 and 400 for Grade 9~12). Griffin covers approx 54,512 sq. meters (81.85 mu) of land.

Our goal in offering residential K-12 program is to encourage the development of thriving vibrant communities where students practice respect and humility towards one another. The vision of Griffin International Academy is developing generations of independent thoughtful leaders for global impact. Our mission is to integrate Chinese philosophies in global education. We plan to accomplish our vision and mission by hiring mentors as teachers. We are looking for teachers who not only have education experience but also have higher social awareness and consciousness. We encourage applications from creative individuals with local or global experience in making a difference in their communities. Our teachers will be encouraged to start new clubs or workshops that align with global issues they have knowledge on or want to explore. We offer an open learning creative environment for our students and teachers to gain Leadership, Innovation, GRIT, Honesty, Team Spirit, and Social Responsibility: home of our values LIGHTS

### Job Description & Requirements

General requirements of all positions:

- Practice Great China's education philosophy, core values, and could fully implement it in daily work.
- Display high passion for global education and experience
- Qualified related academic & educational background.
- Recommendation letters from previous employers or schools
- Certification of no criminal record.
- Healthy and in good condition to carry out assigned responsibilities

Preferred:

- With IB teacher certificate, or other teaching certificates.
- With teaching experiences in other international schools or programs in China.
- Working knowledge of Chinese

**The specific description & requirement of each position :**

### Academic English Teacher

#### **Job Descriptions:**

- Responsible for teaching academic English and shows written evidence of preparation upon request of supervisor(s)
- Implements and prepares lesson plans aligned with curriculum maps for grade level/subject area and includes activities for differentiated instruction to meet varied learning styles, abilities, and needs of students in a culturally sensitive environment
- Responsible for organizing educational trips and visits
- Participates in curriculum writing, report writing, and grades assessments
- Assists with school's activities and running of the international school
- Selects and uses appropriate instructional strategies including, but not limited to, lectures, group discussions, demonstrations, modeling and multimedia teaching aids to present subject matter to students
- Responsible for classroom management, encouraging, and supporting the use of ICT in lessons
- Maintains order and discipline in the classroom conducive to effective learning and takes all necessary safety precautions to protect students, equipment, materials and facilities
- Maintains accurate and complete records of students' progress and development
- Communicates necessary information regularly to students, colleagues and parents regarding student progress and student needs
- Assists with examination results analysis, and innovate teaching resources with colleagues
- Attends parents-teachers' meetings and other school events as directed by management
- Plans at least one extra-curricular activity for students. Promote cross-cultural understanding among students
- Attends and actively participates in staff/faculty meetings and provides input regarding the planning of instruction goals, objectives and methods

#### **Essential Requirements:**

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- Native English speaker with excellent academic literacy in English literature, and excellent verbal and written English language skills.
  - Bachelor's degree
  - Teacher Certification/ Qualification
  - Evidence of competence in ICT skills.
  - Ability to infuse technology into curriculum
  - An effective teaching practitioner with evidence of good classroom practice.
  - Strong working knowledge of an international curriculum.
  - A clear focus on standards to raise achievement.
  - Committed to protecting and safeguarding children.
  - Maintains energy, enthusiasm, teamwork, and a sense of humor

### ESL Teacher

#### **Job Descriptions:**

- Plans and prepares lessons, assignments, instructional materials for English as a Second language and shows written evidence of preparation upon request
- Knowledge of school organization, goals and objectives, curriculum, teaching techniques, current trends, research, and materials of instruction in field of specialization;
- Ability to provide instruction that reflects multiple perspectives and multicultural education;
- Implements and prepares lesson plans aligned with curriculum maps for grade level/subject area and includes activities for differentiated instruction to meet varied learning styles, abilities, and needs of students in a culturally sensitive environment
- Improves skill and knowledge base in current trends, research and methodology in instructional techniques, technology, multi-cultural content, problem solving and interdisciplinary connections;
- Responsible for organizing educational trips and visits.
- Participate in curriculum writing, report writing, and grades assessments.
- Attends and actively participates in staff/faculty meetings and provides input regarding the planning of instruction goals, objectives and methods;
- Maintains order and discipline in the classroom conducive to effective learning and takes all necessary safety precautions to protect students, equipment, materials and facilities;
- Responsible for encouraging, and supporting the use of ICT in lessons
- Prepares, administers and corrects evaluations and assessments, and records results;
- Confers with parents and students regarding progress/problems of assigned

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students; arranges and participates in teacher-parent or teacher-student conferences

- Attends and actively participates in staff/faculty meetings and provides input regarding the planning of instruction goals, objectives and methods.
- Plans at least one extra-curricular activity for students. Promote cross-cultural understanding among students
- Performs other duties as assigned

**Essential Requirements:**

- Native English speaker with excellent academic literacy in English literature, and excellent verbal and written English language skills.
- Bachelor's degree
- Teacher Certification/ Qualification
- Evidence of competence in ICT skills.
- Ability to infuse technology into curriculum
- An effective teaching practitioner with evidence of good classroom practice.
- Strong working knowledge of an international curriculum.
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- Maintains energy, enthusiasm, teamwork, and a sense of humor

**More information can be found at <http://english.usaedu.net>.**

**Qualified applicants will be interviewed on a rolling basis until position is filled.**

**Send letter of interest and resume to [hr@truechina.org](mailto:hr@truechina.org).**